

## Summer Program Support Worker

<b>Location:</b>	Windsor OR Essex, Ontario
<b>Reports to:</b>	Summer Program Supervisor
<b>Training Dates:</b>	During the week of June 29 to July 4 (no training July 1 <sup>st</sup> ) (24 to 30 hrs.)
<b>Program Dates:</b>	July 6 - August 14, 2026 (Monday – Friday) (35 hours per week)
<b>Hours:</b>	8:30 a.m. – 3:30 p.m.
<b>Wage:</b>	Starting at \$19/hour (+ Potential end of Summer Program bonus)

**Must be available to work the entire length of program including all mandatory training.**

### **JOB SUMMARY:**

The support worker is responsible for working directly with a student diagnosed with autism in a one-to-one or two-to-one student-to-support worker ratio in a classroom setting, looking after their daily needs and following the daily program as outlined by the Directors of the Program.

### ***Essential Job Functions:***

- Is responsible for knowing, understanding, and following ASI policies and procedures.
- Is responsible, at all times, for the care, supervision and safety of the student (s) that you are assigned to.
- Follows the daily program with his or her student making modifications based on their interest and specific needs.
- Is responsible for planning activities on a daily/weekly basis for the students within your classroom.
- Participate in supporting students in a community setting including public pools, parks and other outings.
- Interact respectfully and with dignity with parents, students, supervisors, program staff, and community agency representatives.
- Write a daily report (accurately and professionally) for the student (s) you are assigned to.
- Apply approved Behaviour Management System techniques as per ASI policies.
- Maintain confidentiality of sensitive and privileged information.
- Report immediately to your Supervisor of any problems/concerns with students or other staff members, illness or injury of yourself or a student, or any breach of confidentiality of ASI policies.
- **Must be able to swim and attend and support students in a public swimming pool a minimum of 3 days per week.**
- Must be able to occasionally lift and transfer up to 50 lbs.
- Perform any assigned duties (i.e., sweeping, cleaning of toys, dishes, garbage, etc.).
- Attend any staff meetings as planned throughout the program.
- Represent ASI professionally through effective and courteous verbal and written communications.
- Strictly adhere to infection management protocols.

### **QUALIFICATIONS**

#### **EDUCATION:**

- Must be enrolled in or graduated from a recognized secondary or post-secondary education institution.

- Preference is given to those studying or recently completed schooling in the fields of: Autism and Behavioural Science, Education, Disability Studies, Social Work, Child and Youth Care Practitioner, Developmental Services Worker, Educator Assistant, Health Sciences, and Psychology.

**EXPERIENCE:**

- Preference is given to those with experience working with children and/or youth.
- Preference is given to those with experience or background/knowledge working with individuals with developmental disabilities.

**REQUIREMENTS:**

- Must possess a valid First Aid & CPR certificate which is **WSIB and Heart and Stroke Foundation compliant** or obtain one prior to the start of the summer program.
- Must possess a valid Behaviour Management Systems certificate (Ministry requirement) (ASI will provide training prior to the start of the program).
- Must possess a **NEW Broad Record Check (BRC) Police Clearance** or obtain one prior to the start of the summer program (Ministry requirement).
- Must be legally eligible to work in Canada.

ASI participates in Canada Summer Job Grants. Eligible staff -- between the ages of 15 to 30 years of age -- must comply with roles and requirements of the Canada Summer Jobs Program and will be required to complete a CSJ participant questionnaire.

**PERSONAL ATTRIBUTES:**

- Good oral and written communication skills.
- Interpersonal skills using tact, patience and courtesy.
- Demonstrate a patient, receptive and understanding attitude toward students.
- Determine appropriate action within clearly defined guidelines.
- Use good judgement in making independent decisions to respond to student requests and needs.
- Support and contribute to a health workplace that embraces diversity, encourages teamwork and complies with all applicable regulatory and legislative requirements.

**Autism Services Inc. is an Equal Opportunity Employer that is committed to inclusive, barrier-free recruitment and selection processes and will accommodate the needs of applicants under the Ontario Human Rights Code and Accessibility for Ontarians with Disabilities Act (AODA).**

**We thank all applicants in advance for their interest; however, only those selected for an interview will be contacted.**