

BRUCE AWAD SUMMER PROGRAM
Reference for Employment

Applicant Name: _____

To Applicant:

Please read the following statement and sign below:

I give _____ (fill in name of person completing reference) permission to release information concerning me to Autism Services Inc.

Signature of Applicant: _____ Date: _____

To Reference:

The above named person has applied for employment with the Bruce Awad Summer Program. Our program is a day summer program for children and youth with autism, a developmental delay primarily affecting communication and social interaction. We are looking for mature, responsible, and caring staff members to work with our clients.

We would appreciate a careful and candid evaluation of the applicant. Your reply will be regarded as confidential. Thank you for your time and prompt response.

1. Please describe the capacity in which you have known the applicant and for how long. _____

2. If the applicant is no longer employed, what was the reason for leaving? _____

3. Would you rehire the applicant? ___ Yes ___ No If no, why not? _____

4. Do you know of any reason this applicant is unfit for a position with the Bruce Awad Summer Program?
___ Yes ___ No If yes, please explain. _____

5. Would you entrust the care of your child or loved one to this applicant? ___ Yes ___ No

6. Please indicate the applicant's level of ability in each area below:

	Excellent	Very Good	Average	Poor	Unknown	Comment
Reliability						
Patience						
Punctuality						
Motivation						
Cooperativeness						
Use of Feedback						
Leadership						
Work Ethic						
Physical Stamina						
Emotional Stability						
Professionalism						
Creativity						
Attitude						
Enthusiasm						
Integrity						

7. Additional Comments (attach additional pages as needed): _____

Name of Reference: _____ Signature: _____
 Employer: _____ Job Title: _____
 Address: _____
 Telephone: _____ Best time to reach you at this #: _____
 Email Address: _____ Date: _____

Please mail reference form to:
 Autism Services Inc.
 3600 Curry Ave
 Windsor, ON N9A 2T6
 Or email to asiemployment2@gmail.com
 Or fax to: 519-966-0301